

“Auto Allocation List” Explained

All **“Normal”** and **“Split”** recurring transactions are SAVED to the **“Auto Allocated List”** as shown below and listed below:

- 1) **Delete Rule** -> Deletes a saved Auto Allocation Transaction
- 2) **Export / Import the Auto Allocation List** -> Can Export the Auto Allocation List and Import into another or the same company
- 3) **Sorting Columns** -> Can click on Columns and sort the transactions
- 4) **Search Auto Allocation List** -> Can "Search" the Auto Allocation List by "Description" etc

1) "Delete Rules" Deletes a Saved Auto Allocation transaction from the Auto Allocation List

2) The Auto Allocation List can be "Exported" from one company and "Imported" to another or the same company

3) The Auto Allocation Lists can be "sorted" by clicking on the Column

4) Saved Auto Allocation Transactions can be "Searched" for by clicking HERE