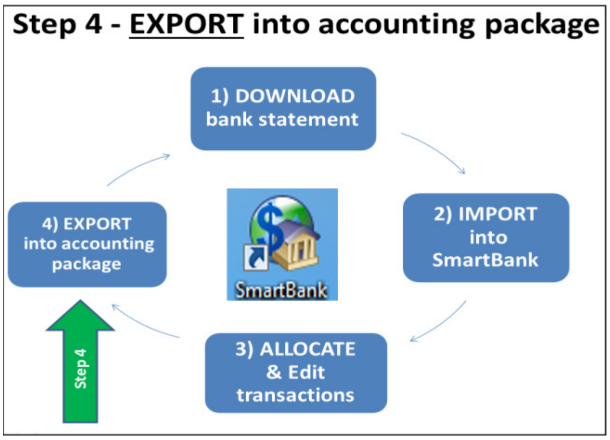
STEP 4 – Export your Deposits & Payments batches from SmartBank

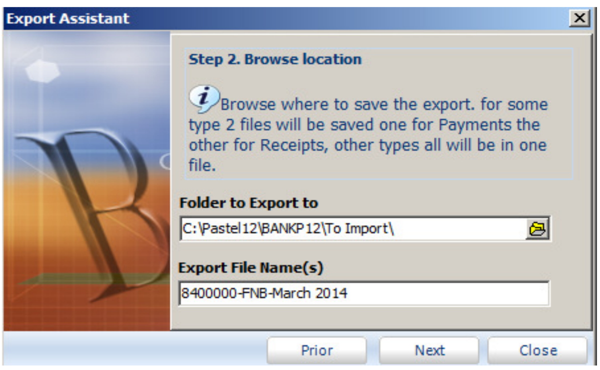


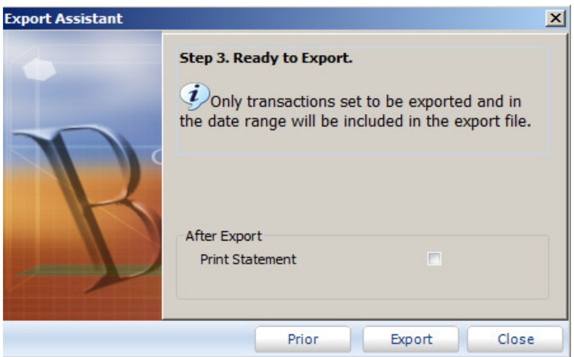
b) How to "Export" the reconciled transactions into accounting package

After selecting all the Deposits and Withdrawals/Payment to export and **ensuring that the "Display List" is set to" Show ALL transactions",** press **"Export"** and let **SmartBank's Export Assistant** take you step by step to successfully export the Cash Book Deposits and Withdrawals into the company folder called "**To Import**" as follows:

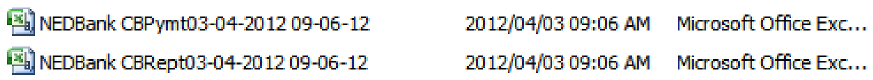
Select the Cashbook Entry Type (e.g. Pastel Cash Book Entry Type) and then click "Next"

Then click on "Bankfiles" as below and CHANGE the "Bankfiles" to your own prefix e.g. "NedBank" or similar.

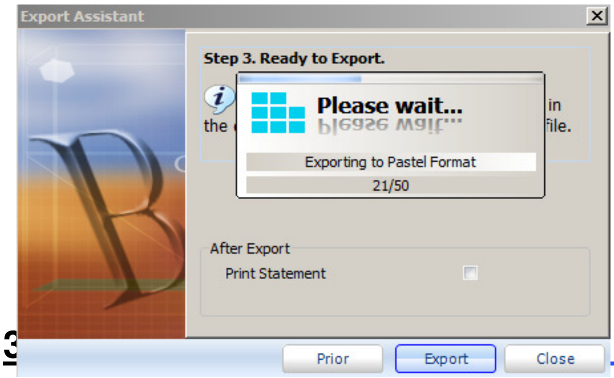


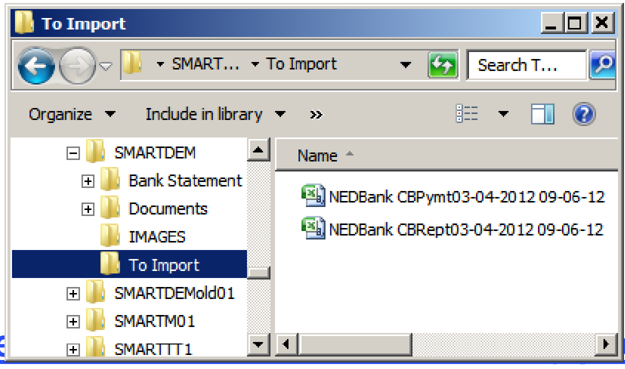


The exported Payment and Receipts files will be prefixed as follows:



The batch of selected export transactions can also be “Archive Exported to History or “Printed”

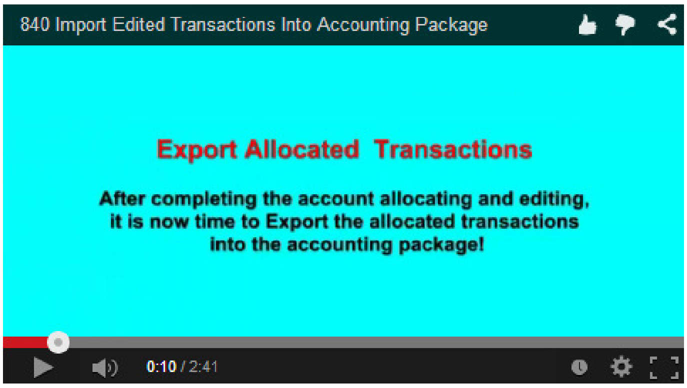




3 ‘Re ckage

Watch this short Video showing how to Export the reconciled bank statement transactions from SmartBank and Import into your Accounting package”

To watch the [Export from SmartBank Video – Click HERE]



Watch this video to see how SmartBank Reconciles BOTH BEFORE exporting from SmartBank and AFTER importing into the Accounting package:

To see video “Using SmartBank to Reconcile the transactions to the bank Statement” – Click HERE